Wing Kei Care Centres

Gift-in-Kind Donation Form

Donor Information *(If a donation receipt is requested, it will be issued to the individual listed below.)*

First Name (required):	*Last Name (required):*
Company Name (if applicable):	
Street Address (required):	
City & Province (required):	*Postal Code (required):*
Phone:	*Email (required):*

Gift in Kind Donation Description

Description of Item(s):

For office use only:

Total Value of Donation:
Proof of Fair Market Value Attached (required for donation receipt): ☐ Yes ☐ No ☐ Proof of Purchase ☐ Retail Pricing ☐ Independent appraisal (for gifts without retail pricing and is estimated to be worth more than $1000)

Item Received By: _____ Date: _____

Revised: January 12, 2024

Wing Kei Care Centres

Agreement for Donation of Gift-in-Kind Item to Wing Kei

I, _____, agree to donate _____

(Print Name) (Item Description)

to Wing Kei to use at its discretion to continue Wing Kei's work in caring for seniors.

By signing this, I confirm that:

1. I have sole ownership of the item(s) to be donated to Wing Kei. I have also discussed our intention of donation with our families who have supported the decision.
2. I understand that once Wing Kei receives the donation-in-kind, it will be become Wing Kei's permanent asset and Wing Kei will have sole ownership and every right to the use of the item. This may include display, auction item for fundraising activities, or any other uses deemed appropriate by Wing Kei.
3. I understand that if the item(s) is to be displayed, I understand that it can be displayed in any location at any present/future Wing Kei sites. I understand that the time and place of the display will be at the discretion of Wing Kei.
4. I confirm that there _____ current proof of value for the item(s) and I _____ require a
   (is/is no) (do/do not)
   donation receipt and I _____ require official recognition from Wing Kei.
   (do/do not)

   <u>If a donation receipt is requested:</u>

   I confirm the fair market value of the item(s) to be worth $_____ and a donation receipt will be provided based on the fair market value as agreed upon with Wing Kei.

   (A donation receipt can be issued if the total value of the donation is greater or equal to $25.)

Signature: _____ Date: _____

Revised: January 12, 2024